



THE BAUGHMAN FAMILY FOUNDATION

GRANT APPLICATION

APPLICANT INFORMATION

Organization Name					
Organization Contact					
Street Address					
City		State		ZIP	
Phone		E-mail Address			

FAMILY SPONSOR

Name:					
Street Address					
City		State		ZIP	
Phone		E-mail Address			

TAX EXEMPT STATUS

<input type="checkbox"/>	501(c) (3)	Date of Exemption Ruling	(EIN 27-2382416).					
<input type="checkbox"/>	509(a)(1)	<input type="checkbox"/>	509(a)(2)	<input type="checkbox"/>	509(a)(3)	<input type="checkbox"/>	Other 509- Describe	
<input type="checkbox"/>	Other Tax Code Section - Describe							

APPLICANT ORGANIZATION BACKGROUND

Describe the organization's background – including its purpose, size, inception, activities and any other information you believe will help us understand the organization's goals. (Attach other information, brochures, etc. as necessary.)

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PURPOSES AND NATURE OF REQUESTED GRANT

Amount Requested

Date Monies Required

Please describe in detail the specific use of the requested grant. Include in your response the goals of the project, who will be served, the timeframe for the projected use, the total cost of the project (if the requested grant is for a portion of a project or program). You may include any other information that you think will help better understand the specific intended use/project.

MAILING OF APPLICATION

All applications should be delivered to a representative of the Baughman Family Foundation or mailed to the following address:

THE BAUGHMAN FAMILY FOUNDATION
107 Steele Court
Sunset, SC 29685

No original documents should be sent. The Foundation is not responsible for returning any portion of the application or material attached to it.

PROCESSING THE APPLICATION

Applications are reviewed and discussed by a Foundation Review Committee. The Review Committee may contact you for more information, or possibly ask for a meeting. When the committee members have assured themselves that they understand what how the proposed grant will be used, they will evaluate your proposal in the light of the Foundation's mission, other applications and available funds and will make a recommendation to the Board of Directors. The Board of Directors will evaluate the proposal, taking the Committee's recommendation into consideration and vote either to approve, reject or table the grant proposal. The Board of Directors meets twice per year and the results of the Board of Directors' review will be communicated to you as soon as possible. All approved grants will be administered according to the instructions of the Board of Directors.

GRANT MONITORING

The trust placed in The Baughman Family Foundation, by its own donors and contributors and its status as a tax-exempt charitable organization, requires the highest fiscal integrity. The Foundation is responsible for the "stewardship" of charitable dollars; and in return, the Foundation wants to ensure their proper and lawful use by our grantees.

The requirements for grantees are simple. First, grant monies must be used in accordance with the purposes set forth in the grant proposal, for purposes clearly identifiable as charitable under applicable federal and state laws. Any variation from the proposal must be approved in advance by the Foundation. Secondly, where projects or programs are operated for less than anticipated budgeted figures, all excess (unexpended) funds must be returned to the Foundation. The Foundation reserves the right to ask for a final narrative and financial report detailing how the funds were used. Some of the Foundation members may ask to meet with the grantee (or its representative) and to visit the project or program site.

The Foundation could decide to call for an independent audit, and on rare occasions, it may be necessary to cancel a grant entirely. Such action, however, is highly undesirable for us as well as the grantee. The Baughman Family Foundation will stand firm on its obligation to ensure that all grants are spent solely in furtherance of the charitable purposes on which the funds were donated to the Foundation.

OFFICER'S CERTIFICATE

In order for us to process the application, the organization representative must sign the following statement:

The applicant understands the requirements for accepting a grant from The Baughman Family Foundation. The information provided in this application is furnished in consideration of a proposed grant and all information is true and correct as of the date submitted and may be relied upon by The Baughman Family Foundation in its grant making decisions. The applicant will notify The Baughman Family Foundation of any material change in the information provided herein.

Signature		Date	
Printed Name		Position	
Organization			